

ANS 4905: PEER TEACHING IN INTRODUCTION TO ANIMAL SCIENCES LAB

Lab Coordinators & Instructors

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<https://amieufansci.youcanbook.me/>

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Office: Bldg. 459-Room 212

Office Hours: by appointment

Lab TA Meeting:

Mondays @ 5 PM in ANS room 151

Lab Schedule

Meeting Day and Time	Meeting Periods	Class Number	Primary Location	Teaching Assistants
Tuesday 2:50 – 2:45 PM	Period 6-7	10403	Room ANS 151	Maddy Powell Jailene Rivera
Tuesday 3:00 – 4:55 PM	Period 8-9	10404	Room ANS 151	Elizabeth Chmielewski Megan Farinha
Wednesday 12:50 – 2:45 PM	Period 6-7	10417	Room ANS 151	Gracie Wagner Jacob Lehman
Wednesday 3:00 – 4:55 PM	Period 8-9	10415	Room ANS 151	Michael Fioretto Gina Tran
Thursday 12:50 – 2:45 PM	Period 6-7	10416	Room ANS 151	Amanda Foreman Emily Awtry
Thursday 3:00 – 4:55 PM	Period 8-9	10414	Room ANS 151	Sara Hettinger Mitchell Singleton

Additional TA support for fully online students: Anna Benza

**Note: Laboratories will meet at various locations throughout the semester and those locations will be noted in the lab schedule below, announced in lab, and posted on canvas. It is the student's responsibility to arrive at the correct location for laboratories and to be on time. Transportation will not be provided for labs.*

Dress Code

As instructors and representatives of this class, our department and our university you are always expected to dress and act in a professional manner. For your own protection you are required to wear sturdy closed-toe shoes, long pants and a sleeved (short or long) shirt for laboratory sessions.

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Final Grades

Introductory & Training Assignments	5 assignments @ 10 points each	50 points
Grading Responsibilities	15 out-of-class assignments @ 10 points each	150 points
Lab Meeting Attendance	10 lab meetings @ 10 points each	100 points
Lab Attendance & Instruction	12 labs @ 10 points each	120 points
Teaching Reflections	2 reflections @ 50 points each	100 points

Final grades will be determined by calculating the percentage of points earned out of total points available. That percentage will correspond to a letter grade. No component will be given extra weight so you should be able to easily calculate your current grade and the number of points you need to get the final grade you desire. Laboratory grades will be assigned as follows:

<u>≥90% A</u>	<u>≥70% - <80% C</u>	<u><60%</u>
<u>≥80% - <90% B</u>	<u>≥60% - <70% D</u>	

Grades and Grade Points

For information on current UF policies for assigning grade points, see <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Please Note: *This course will be taught using a hybrid model of online asynchronous and face-to-face synchronous environments to accomplish student learning objectives. As such, portions of this course have a face-to-face meeting requirement until university policy deems otherwise.*

In response to COVID-19, for the face-to-face synchronous sessions the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions:

1. **You are required to wear approved face coverings at all times during class, within buildings, and outdoors while on UF property.** Following and enforcing these policies and requirements are all our responsibility. ***Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.***
 - Face coverings are to be supplied by you (the student).
 - If you (the student) forget your face covering, then one may be provided by the instructors if available. ***If one is not available, then you will be asked to leave.***
 - Instructors and teaching assistants will supply their own face coverings and wear them throughout the duration of the face-to-face synchronous session.

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2. **Social distancing must be observed throughout the duration of the face-to-face synchronous session** – this is defined as maintaining a minimum physical distance of 6 feet between yourself (the student), your peers, instructors, and teaching assistants.
 - This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals) requirements.
 - Please utilize designated seats and maintain appropriate spacing between students. Please do not move desks or stations.

3. **Follow your instructor's guidance on how to enter and exit the classroom. Practice physical distancing to the extent possible when entering and exiting the classroom.**
 - **Upon entering the classroom, lab space, or livestock facility; students, instructors, and teaching assistants will be required to wash their hands for a minimum of 20 seconds.** When handwashing stations are not available, hand sanitizer will be used instead.
 - Hand washing or sanitizing will occur between uses of shared equipment during the lab. Hand sanitizer will be supplied by the instructors, but you (the student) are strongly encouraged to bring your own hand sanitizer for personal use.
 - Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.

4. **If you (the student) do not feel well and/or are running a fever or displaying any other symptoms of illness, do NOT come to the face-to-face synchronous session. Instead, you will attend the online synchronous session that will be streamed from the face-to-face session. If you are too ill to attend and participate in the online synchronous session, please notify the instructors for alternative instructional options.**
 - If you are experiencing COVID-19 symptoms ([Click here for guidance from the CDC on symptoms of coronavirus](#)), please use the UF Health screening system and follow the instructions on whether you are able to attend class. [Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms](#).
 - Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. [Find more information in the university attendance policies](#).
 - Likewise, if an instructor or teaching assistant does not feel well and/or is running a fever or displaying other symptoms of illness, they will not attend the face-to-face synchronous session.

Academic Honesty, Software Use, Campus Helping Resources, Services for Students with Disabilities

Student Honor Code

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code specifies a number of behaviors that are in violation of this code and the possible sanctions. [Click here to read the Honor Code](#). Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Software Use:

All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

Services for Students with Disabilities:

The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation.

Services for Students with Disabilities:

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center. [Click here to get started with the Disability Resource Center](#). It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

0001 Reid Hall, 352-392-8565, <https://disability.ufl.edu/>

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Campus Helping Resources

Students experiencing crises or personal problems that interfere with their general wellbeing are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

Health and Wellness:

- *U Matter, We Care*: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.
- *Counseling and Wellness Center*: [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.
- *Student Health Care Center*: Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).
- *University Police Department*: [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).
- *UF Health Shands Emergency Room / Trauma Center*: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).

Academic Resources:

- *E-learning technical support*: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at helpdesk@ufl.edu.
- *Career Connections Center*: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- *Library Support*: Various ways to receive assistance with respect to using the libraries or finding resources.
- *Teaching Center*: Broward Hall, 352-392-2010 or to make an appointment 352-392-6420. General study skills and tutoring.
- *Writing Studio*: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
- *Student Complaints On-Campus*: [Visit the Student Honor Code and Student Conduct Code webpage for more information](#).
- *On-Line Students Complaints*: [View the Distance Learning Student Complaint Process](#).

Online Course Evaluation Process

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. [Click here for guidance on how to give feedback in a professional and respectful manner](#). Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via ufl.bluera.com/ufl/. [Summaries of course evaluation results are available to students here](#).

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TENTATIVE FALL 2020 LAB SCHEDULE

Date	Topic	Location
September 1 – 3	Feeding the 9 Speaking Livestock	Virtually via Zoom *No face-to-face synchronous session this week
September 8 – 10	Nutrition	ANS 151
September 15 – 17	Reproduction	South Beef Teaching Unit
September 22 – 24	Poultry Anatomy & Physiology	ANS 151
September 29 – October 1	Poultry Shell Egg Processing & Products	ANS 151
October 6 – 8	Dairy Products & Processing	ANS 151
October 13 – 15	Dairy Milking & Milking Herd Management	Dairy Research Unit
October 20 – 22	Beef	South Beef Teaching Unit
October 27 – 29	Equine	Horse Teaching Unit
November 3 – 5	Swine	Swine Teaching Unit
November 10 – 12	Dairy Calf Management & Heifer Development	*No face-to-face or virtually synchronous session this week
November 17 – 19	Meats Products & Palatability	ANS 151 Meats Sensory Lab
November 24 – 26	NO LAB – THANKSGIVING	
December 1 – 3	Meats Assigning Value	Virtually via Zoom *No face-to-face synchronous session this week
December 8 – 10	NO LAB – READING DAYS	

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ANS 3006L Undergraduate Teaching Assistant Grading Rubric

The following guidelines have been developed to help you understand your roles, responsibilities, and expectations as an undergraduate teaching assistant for the Introduction to Animal Sciences Laboratory. This rubric will be used to evaluate your commitment to student learning as well as your fulfillment of the duties outlined by the instructors.

Course Requirements
Attendance
<ul style="list-style-type: none">• Attend weekly laboratory meetings• Attend weekly scheduled laboratory
Prior to Weekly Lab Meeting
<ul style="list-style-type: none">• Review and study supplemental material for each lab (in Canvas)• Coordinate instructional responsibilities with fellow teaching assistant(s) for scheduled lab period
During Weekly Lab Meeting
<ul style="list-style-type: none">• Practice instructing rotation to fellow teaching assistants and instructors• Take instructional notes/tips as appropriate for use during lab• Ask questions and gain clarification on subject matter
Prior to Weekly Lab
<ul style="list-style-type: none">• Print out a copy of lab sheet key and bring with you to each lab for use as a reference• Continue to review and study supplemental material for each lab• Arrive at least 15 minutes early to scheduled lab period to set-up lab (or by time designated by instructors each week)
During Weekly Lab
<ul style="list-style-type: none">• Present appropriate material for designated rotation• Facilitate discussion• Answer questions accurately• Remain after lab to assist with clean-up• Provide assistance with grading weekly quizzes and out-of-class assignments associated with labs• Perform other duties as assigned by instructors

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Course Requirements (continued)

Notes on Failing to Meet Expectations

- Arriving late and/or absences for any lab meeting, lab, review session, and/or practicum must be discussed with instructors *prior* to the absence
- **Unexcused** absences or being late to labs or practicums without *prior* notification will result in a letter grade drop of your final grade
- Students unable to make weekly lab meetings due to course conflicts and/or absences must attend another weekly lab session *prior* to their scheduled lab session
- Routinely coming un-prepared to weekly lab meetings and labs will result in a letter grade drop of your final grade and/or dismissal of teaching responsibilities

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Criteria	Exceptional (A)	Very Good (B)	Proficient (C)	Below Average (D)	Poor (E)	Not Observed or Applicable
Content Knowledge & Instructional Ability						
Displayed solid understanding of course content knowledge and skills required to serve students <ul style="list-style-type: none"> • <i>Preparation using lab outlines and resources were evident at each lab, lab meeting, and review session</i> 						
Presented material in a clear and organized fashion						
Directed and fostered discussions, answered questions accurately, and presented appropriate material during labs and review sessions						
Demonstrated knowledge of student backgrounds, skills, and interests as it related to improving student education						
Reflected on instructional methods and material presented <ul style="list-style-type: none"> • <i>Introduced new ways of learning to the course as appropriate</i> 						
Professionalism & Attitude						
Organized his/her time well and functioned in an efficient manner <ul style="list-style-type: none"> • <i>Accomplished his/her obligations in a consistent and timely manner</i> • <i>Was punctual to class and scheduled meetings</i> • <i>Missed labs and/or meetings were communicated with and approved by instructors prior to scheduled lab(s) or meeting(s)</i> 						

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Criteria	Exceptional (A)	Very Good (B)	Proficient (C)	Below Average (D)	Poor (E)	Not Observed or Applicable
Professionalism & Attitude (continued)						
Communicated progress of assigned duties and student learning to instructors to enhance student experiences and education <ul style="list-style-type: none"> • <i>Actively involved in meeting the needs of the students</i> • <i>Effectively handled problems through communication with students and instructors</i> 						
Established and demonstrated a professional rapport with students throughout the semester <ul style="list-style-type: none"> • <i>Served as a positive role model for students in both attitude and quality of work</i> 						
Willing to help instructor, even when not asked						
Responded appropriately to directions and feedback						
Adhered to instructor, departmental, and university policies and procedures						
Grading						
Demonstrated an understanding of the principles of grading and appropriately assessed students						
Submitted grades and feedback by deadlines						
Offered satisfactory and useful comments to students following grading						
Obtained FERPA certification and provided instructors with copy of certificate <i>prior</i> to assessing students						

Comments: